

**Achieving the Dream Team Meeting**  
**Zoom**  
**April 12, 2021**  
**1:00 PM**

**Chair: Dr. Valerie Wilson**

Dr. Valerie Wilson called the meeting to order at 1:05 PM. Present at the meeting was:

Valerie Wilson, Chair  
Lisa Holland  
Edward Rice II  
Jodi Eppinette  
Jenny Sanders  
Wayne Banks  
Connie Riley

**Old Business: Update on Starfish**

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- Pre-Kick off meeting for Starfish Implementation is scheduled for April 13, 2021 at 10:00 AM. Representatives from Starfish and the College will layout the framework for implementation. The following members of the college will be in attendance: Dr. Jason Morrison, Dr. Valerie Wilson, Dr. Edward Rice II, Jodi Eppinette and Jenny Sanders.
- Thursday, April 8, 2021 at 2:30 PM a Zoom Session with Matthew Peterson of John Grants College was attended by members of the Dream Team to discuss the Starfish platform and what implementation could look like. Matthew provided a real time demo of Starfish and how John Grants College uses the platform. He highlighted the Early Alert system and the Attendance module. It was suggested that SAU Tech use a phased approach as it relates to implantation.
- Dr. Wilson recommended that the following individuals serve as primary contacts for the college during the Starfish implementation:
  - Valerie Wilson
  - Jenny Sanders
  - Marcus Copeland
  - Edward Rice II
  - Laura Johnson

**New Business: No New Business**

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**Action Plan Reports**

Dr. Wilson addressed the team about Action Plans and when these plans should be moved from the Dream Team list and land in the respective departments. She stated that once an Action Plan has been refined and ready for implementation it will then be moved from the Dream Team to the appropriate area or department. She reminded one of the perquisites is that each action plan

must have outcomes and measurements prior to moving. It is imperative that we have an assessment component with each of these action plans.

### **SOAR/Rocket Launch: Jenny Sanders**

- It was decided by the Dream Team Committee that Rocket Launch and SOAR will be moved from the Dream Team to Enrollment Services for implementation. These two entities have been refined and ready to be moved

### **Admissions Application: Jenny Sanders**

- It was reported that the Admissions Application subcommittee was waiting on Jenzebar to make wording changes to the classification section on the application. Measures and outcomes are in place for the application. Once changes are completed by Jenzebar it was recommended by Dr. Wilson and Mrs. Sanders to move the Admissions Application from the Dream Team to Enrollment Services for oversight.

### **Welcome Form: Wayne Banks**

- Dr. Wilson indicated that the Welcome Form needed additional refinement before implementation. There were several questions that needed to be revisited because some were not yielding concise answers. This needs to be revised as soon as possible because it has been suggested that the Welcome Form may be the first item rolled out in the Starfish implementation. Dr. Wilson suggested that Mr. Banks meet with Kim Coker to make the revisions. Mr. Banks stated that he would meet with her to review and make changes.

### **Communication Plans: Jenny Sanders**

- Mrs. Sanders suggested that we have a communication plan for students who are prospects and after the student begin school.
- It was also suggested that each area on campus that sends out communications to prospective and accepted students be revisited to assure that the proper information is being conveyed to students.
- Mrs. Sanders informed the committee that she would reach out to other schools to compare our communication plans with those of other schools.

### **Student Financial Planning and Budgeting: Connie Riley and Jenny Sanders**

- Completed 3 Cost sheets (General, Welding, Cosmetology)
- After the presentation of the form Dr. Wilson reminded the subcommittee to include an assessment component to evaluate effectiveness. There was several questions that arose as a result:
  - How do we measure if this form is effective?
  - What are we expecting at the completion of the Financial Form?
  - When does the form need to be presented to the students?

- After much discussion the end goal of this form is to reduce the number of non-payment students and reduce the amount of students that have to be contacted by Financial Aid and Business Services and better educate students on the Financial Aid process and payment of fees.

**Housing Application: Lisa Holland**

**Will implement revisions Fall 2022**

**Meeting adjourned 1:15 PM**