

Questions from Employee Feedback on Plan

Feedback Questions from SAU Tech Employees	Answers
Will SAU Tech purchase and provide individual offices with hand sanitizer and disinfectant for employees to clean their spaces and to keep hands clean? If so, who is going to head up this process and will individual departments be required to pay for the supplies from their budgets?	SAUT is providing hand sanitizer and disinfectant for all employees. An order has been placed with ADHE and several individual orders have already been placed by numerous departments. No employee will be asked to pay for these items. We will also be providing disposable masks but will be limited with how many we distribute each day. SAUT will not pay for mask purchases individuals make on their own. The individuals heading up the PPE and supply purchases are Jason Morrison, Gaye Manning, Valerie Wilson, and Angela Fry. Employees need to contact their respective executive officer with questions and requests.
What happens when an employee has to quarantine for 14 days and does not have the leave time for it? Or gets COVID-19?	Employees will not be put at risk because of leave time issues. Each person will work with their supervisor, reporting VC and human resources office to work out the best plan for the employee and the college.
If faculty are going to take temps as part of taking attendance, will the college have no touch thermometers available for the first day of classes?	Faculty are not going to take temperatures. Instead, all students will wear masks in classrooms even when spacing is possible.
Who will be responsible for screening on the campus for the administration building once the current extra-help worker leaves?	TBA
Will we distribute masks to those who come in without one? People coming to test or take a tour?	We will have masks, however, please encourage anyone scheduling tests or tours to bring their own.
What happens when classroom faculty get sick or need to quarantine?	Every instructor has a detailed plan for how learning will continue in their courses and it is on file with the vice chancellor for academics and planning. (This will be complete by the first day of classes)

As cold/flu/season approaches are we going to require anyone with runny nose, cough, etc. to get tested?	The determining factor is fever. You know yourself better than anyone. If your symptoms are not something you normally experience with a head cold, then you will need to get tested for COVID-19. Always talk to your healthcare provider for advice.
Are there a minimum number of symptoms I need to have before being required to get a COVID-19 test? If I wake up with a sore throat do I need a test? I	Fever is the determining factor. Even though some people are asymptomatic, fever is being used as the determinate.
Are there going to be any requirements for employees or students who travel out of state (or out of town)?	Not at this time. We are going to ask that employees self-monitor. Employees and students will wear masks on-campus.
If a student needs a class that is only offered on campus and is high-risk, will we make arrangements for them to do the class in an alternate format?	Yes, the college will do everything possible to continue the learning process for the student. Some programs (Nursing, Aviation, etc.) have external requirements which must be met and in these cases, accommodations may or may not be an option. Students will need to report their at-risk status (as defined by the CDC or their personal physician) to the dean of enrollment services who provides disability services to students.
Can we get a machine to test on campus?	No. Since we do not have a student health center, we cannot process COVID-19 tests.
What is our plan for people who can't/won't wear a mask?	Some colleges are putting in policies for students and employees. We have not made that decision yet, but its an option. A medical note is required for those who cannot wear a mask.
Are any changes taking place to classes (hybrid where half come one day and the other half come another day, room changes, etc.)? Other schools are already notifying students of those changes. Who is responsible for those notifications?	Changes to class delivery formats due to COVID-19 will be made by the instructors directly to their students.
If a student in housing tests positive or has symptoms (and is quarantined), what will be required of the roommate and suitemates?	They may possibly be quarantined as well. This will depend on the circumstances on a case-by-case basis.
WHO is the "appropriate designated staff" who will deliver campus meals and counseling services to students in isolation? What is that process?	We are working on volunteers for the meal delivery services and we will utilize CABUN Clinic for mental health services along with virtual campus mental health services.

Who needs to be notified if a student or staff member tests positive? Thinking beyond HR and Shelley....For instance, if a student in a class tests positive, does the entire class need to be notified?	We will let students who may have been exposed know of their exposure. Privacy laws do apply so these will not be campus-wide notifications.
If an employee needs to quarantine, is there a process/option to request to work from home vs. taking sick leave if their job lends itself to working at home?	We are going to work with employees on a case-by-case basis. Due to the unpredictable nature of this situation, we cannot predict all of the scenarios that employees may find themselves facing. Our goal is to prevent the spread of the virus while keeping the college operational.
Are masks optional/asked/requested or mandatory? Wording is a bit conflicting-- Students are asked to wear masks VS Persons visiting SAU Tech or providing services to or at the College must wear a mask when entering buildings.	Masks are mandatory for employees, students and visitors. Supervisors will be responsible for ensuring that their employees wear a mask when in buildings or outside their offices, or when interacting with students or the public. The supervisors will also ensure that employees wear their masks properly. On Monday, July 20, 2020, the Arkansas Governor enacted a state mask/face covering mandate which is enforceable by law.
Can we get hand sanitizer dispensers on the walls in the Admin building? And in the other buildings students frequent on campus?	Yes.
Can we specify that the mask must be worn properly to cover mouth and nose and not be worn around the chin with mouth and nose exposed?	Answered in a previous response.
Are we going to train the people who will do screenings once the semester starts?	The screenings will only be done in the administration building for visitors, future students and others. The persons doing screenings will understand the procedures.
Will the person doing the screenings be screened and who will screen them?	The person doing a health screening will be capable of assessing their own temperature and answering the assessment questions regarding themselves.
What procedures do instructors follow if a student becomes resistant to the required policies, for example refusing to wear a mask, refusing to have their temperature taken, resisting leaving due to appearing to be sick or registering a fever?	Students are required to wear masks unless they have a medical excuse from a doctor. The situation of a resistant student will be handled the same if the student was causing a disruption in the classroom. The vice chancellor for academics and the director of student services are available to help with student disruptions or non-compliance. They should be

	<p>contacted prior to contacting the campus police. If the student continues to refuse to comply, they will be asked to leave the campus and if they refuse, campus security will be contacted and escort the student from the campus. <i>Involving the use of forced removal is a last resort solution.</i></p>
<p>How are we going to handle the situation of someone having contact with someone with COVID-19 and/or mild symptoms and they test negative? Will there be a required quarantine period? Will there be a required doctors note to come back on campus? Will the individual be required to retest to ensure they are not active for COVID-19?</p>	<p>If its an employee, they follow the 14-day quarantine rule while working with their supervisor and HR. If they do not develop symptoms and have a negative test, they can return to work at the end of 14 days. If it is a student, we ask that they quarantine at home for 14 days and contact Shelley Young and their instructor so that learning accommodations can be made, if feasible. The student can return (if they have no symptoms) after 14 days with evidence of a negative COVID-19 test.</p>
<p>For students living on campus, how will often will health checks be performed and how will instructors know they have been screened. Even if a student lives on campus they still travel on and off campus and even go to counties of greater cases on the weekends. How are we going to ensure there travel and health is being assessed?</p>	<p>The students will wear masks to classes. RA's and CA's will check on students daily via text, email, phone, or visits (social distance). At this point we can only encourage students to follow COVID-19 guidelines and respond to any situation that warrants sending a student home, getting them tested, or putting them in isolation or quarantine.</p>
<p>When and how often will athletes be tested for COVID-19? These appears to be a rising issue with the recent positive athletes in high school and colleges in our surrounding areas?</p>	<p>Athletes are assessed daily. They are tested if they are exposed to COVID-19 or present with symptoms.</p>
<p>Will patrons of the Tech Diner and fans attending sporting events be required to go through the administration building?</p>	<p>No. The Tech Diner is already open again. They are following masks and social distancing. Fans of sporting events will wear masks for indoor games and masks for outdoor if unable to social distance.</p>