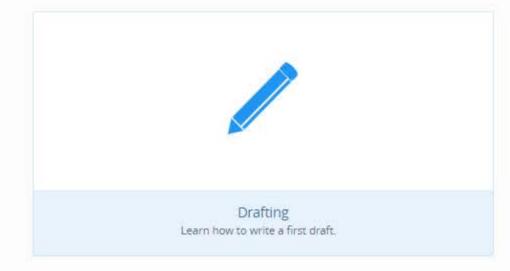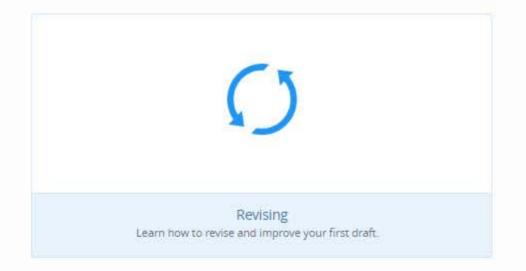# Welcome to the Upswing Writing Lab!

Upswing's Writing Lab is designed to help you through every stage of the writing process. Follow the links below to learn more about:

The Writing Process
Learn about the four stages of the writing process.

Pre-writing
Learn how to plan before you start writing.

Drafting
Learn how to write a first draft.

Revising
Learn how to revise and improve your first draft.

Editing
Learn how to edit your second draft.

Citations
Learn how to format citations in your second draft.

Clear Filters

Style
- [ ] MLA
- [ ] APA

Medium
- [ ] Printed
- [ ] Digital
- [ ] Other

Source Type
- [ ] Article
- [ ] Artwork
- [ ] Blog
- [ ] Book
- [ ] Book (edition)
- [ ] Book (with editor)
- [ ] Book (republished)
- [ ] Book (translated)
- [ ] Comment
- [ ] Editorial
- [ ] Email
- [ ] Entry
- [ ] Essay
- [ ] Facebook (page/status update)
- [ ] File
- [ ] Film
- [ ] Government Publication
- [ ] Image
- [ ] Interview
- [ ] Letter to an Editor
- [ ] Multivolume Work
- [ ] Painting
- [ ] Photograph
- [ ] Podcast
- [ ] Poem
- [ ] Religious Text

MLA

Book with One Author

Last Name of Author, First Name of Author. *Title of Book*. Publisher, Publication Year.

EXAMPLE

MLA

Book with Two Authors

Last Name, First Name, and First Name of Second Author Last Name of Second Author. *Title of Book*. Publisher, Publication Year.

EXAMPLE

MLA

Email and Email Interviews

Last Name, First Name of Sender. "Re: Subject Line." Received by First Name Last Name of Person Who Received the Email, Day Abbreviated Month. Year in which email was sent.

EXAMPLE

MLA

Tweet

@twitterhandle. "Complete Content of Tweet." *Twitter*, Day Abbreviated Month. Year of Posting, time, twitter.com/urloftweet.

EXAMPLE

MLA

Facebook Page or Status Update

Last Name of User, First Name of User or Username. "First Few Words of the Facebook Post ..." *Facebook*, Day Abbreviated Month. Year of Post, URL without http://.

EXAMPLE

MLA

Video (Youtube, Vimeo, etc)

Last Name, First Name of Creator. "Title of Video." *Video Site's Name*, uploaded by First Name Last Name or Alias of Uploader, Day Abbreviated Month. Year of Upload, URL without http://.

EXAMPLE

MLA

Comment on a Website or Article

Username of Commentor. Comment on "Title of Article." Publisher, Day Abbreviated Month. Year of Posting, time that the comment was posted, url without http://.

EXAMPLE

APA

Essay in a Collection

Last Name of Author, Initial. (Year of publication). Title of essay. In *Title of collection* (pp. first page number-last page number). City name, Initials of State: Publisher.

EXAMPLE

APA

Film on video, DVD, Bluray, Netflix, iTunes, Amazon Prime, etc.

Producer's Last name, Initial. (Producer), & Director's Last Name, Initial. (Director). (Release Year). *Title of film* [DVD or Bluray or Video file if streaming]. Country of Origin: Studio or Distributor. Retrieved from http://webaddressoffilm

EXAMPLE

MLA

Interview

Personal Interview:

MLA

Book Prepared by Two Editors

Title of Book. Edited by First Name of First Editor Last

MLA

Edition of a Book

Title of Book. Edition Number ed., Publisher, Publication

APA

Article in a Newspaper

Last name of Author, First Initial. (Year of Publication,

Citations

Formatting (MLA)

Liebenberg 1

Pierre Liebenberg
Professor Sara Bruce
English 111
20 February 2017

How to Format an MLA Paper

Most students think a paper's content is the most important part. This sentiment is generally correct. However, a poorly formatted essay will not only make for a disorganized appearance and a poor impression - it could also harm the student's grades and make the student's arguments less credible as the reader might have trouble checking the student's references. Ideally, every section of the paper should be correctly formatted according to MLA formatting guidelines. Formatting an MLA paper requires that the writer focuses on the first page, the headings, in-text citations, and the Works Cited Page.

The first page of an MLA paper has four components that require specific formatting. The first of these is the page number. The page number should be right-aligned in the page's header and should be preceded by the writer's last name. Make sure that that first page number is '1'. The second section includes the writer's name, the professor's name, the subject name, and the date of submission. These elements should be double-spaced in 12-point Times New Roman font and aligned on the left-hand side of the first page. In addition, the date must be written as "day month, and year" — for example: "20 February 2016".

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